# PROJECT MANAGEMENT FOR NEW MANAGERS

Sydney - Australia
11 - May 2026 - 15 - May 2026
$8,000

GENTEX®
TRAINING CENTER

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# Introduction

Effective project management is a crucial skill for new managers aiming to lead their teams successfully. Mastering project management principles ensures efficiency, timely delivery, and optimal resource utilization. This five-day course, Project Management for New Managers, offered by Gentex Training Center, provides an in-depth understanding of essential project management concepts, techniques, and best practices. Participants will gain practical skills to handle real-world challenges and confidently oversee projects from initiation to completion.

# Project Management for New Managers Course Objectives

- Understand key project management principles and frameworks.
- Develop project plans, define objectives, and establish clear goals.
- Identify project constraints, risks, and stakeholder expectations.
- Utilize project management tools and techniques for efficient execution.
- Monitor project progress, track key milestones, and manage deliverables.
- Improve team collaboration and communication for successful project execution.
- Manage time, resources, and budgets efficiently.
- Apply problem-solving strategies to address project challenges.
- Close projects effectively with proper documentation and evaluation.

# Course Methodology

This interactive training course employs a variety of learning methods, including case studies, group discussions, real-world simulations, and hands-on exercises. Participants will engage in collaborative activities that reinforce key project management concepts, ensuring practical application in their roles.

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## Who Should Take This Course

- Newly appointed managers handling projects.
- Team leaders transitioning into project management roles.
- Professionals seeking to enhance their project management skills.
- Individuals responsible for project planning, execution, and delivery.
- Business professionals aiming to improve team efficiency and performance.

## Project Management for New Managers Course Outlines

## Day 1: Fundamentals of Project Management

- Introduction to project management principles.
- Project life cycle and key phases.
- Understanding project stakeholders and their roles.
- Essential project management terminology and frameworks.

## Day 2: Project Planning and Scope Management

- Defining project scope, objectives, and deliverables.
- Creating a structured project plan.
- Work breakdown structure (WBS) and task dependencies.
- Time and resource allocation strategies.

## Day 3: Risk Management and Budgeting

- Identifying and mitigating project risks.
- Budget planning and cost control techniques.
- Managing change and uncertainty in projects.
- Using project management software for budgeting and forecasting.

## Day 4: Execution, Monitoring, and Communication

- Effective project execution strategies.
- Monitoring progress and tracking key performance indicators (KPIs).
- Stakeholder communication and reporting.
- Managing team collaboration and resolving conflicts.

## Day 5: Project Closure and Evaluation

- Closing projects efficiently and finalizing documentation.
- Evaluating project success and lessons learned.
- Continuous improvement in project management practices.
- Implementing best practices for future projects.

## Conclusion

By successfully completing the Project Management for New Managers course at Gentex Training Center, participants will gain the confidence and expertise required to lead projects effectively. The acquired knowledge will enable professionals to drive project success, optimize resources, and deliver value to their organizations.